

CLARENCE CENTRAL SCHOOL DISTRICT

Administration

Matthew Frahm, Ed.D.

Superintendent of Schools

Mary Jo Dunkle

Interim Director of Special Education & Pupil Personnel Services

Patricia Grupka, Ed.D.

Assistant Superintendent for Finance & Operations

Robert Michel

Assistant Superintendent for Human Resources

Kristin Overholt, Ed.D.

Assistant Superintendent for Curriculum & Instruction



Board of Education

James Boglioli

President

Michael Fuchs

Vice President

Tricia Andrews

Kym Cannizzaro

Cindy Magera

Dennis Priore

Dawn Snyder

Agenda Finance and Audit Committee Meeting

September 20, 2023

4:00 p.m.-5:00 p.m. in the High School Library

Discussion Topics and Agenda Items

Members Present: Michael Fuchs, Cindy Magera, Dennis Priore, Patti Grupka, Matt Frahm, Mary Young (Lumsden McCormick LLP)

Speaker for Meeting on Monday, September 25: Cindy Magera

- 1) Review of External Audit for the 2022-2023 School Year
 - Mary Young provided an overview of the District's annual audit with Lumsden McCormick LLP
 - Reviewed the audit's "deliverables" and discussed the detailed examination that was done related to federal funds
 - Discussed estimates involving capital assets, self-funded health insurance, pensions, etc.
 - Comments and Observations:
 - No material weaknesses
 - Reviewed reserve balances
 - Noted the fact that several extracurricular activity clubs have had inactive accounts
 - Clarified the fact that funds being held in the Food Service Fund are being used to purchase "long lead items"
 - Discussed how the "Summary of Funds" reflects the June 30 audit snapshot and not the current resource levels
 - Noted the increase in health insurance costs due to unfortunate employee health diagnosis and corresponding prescription costs
 - During review of "General Fund Expenditures," highlighted the increased transportation costs
- 2) State and Federal Grant Update
 - a. CARES

- b. CRRSA
- c. RECOVS Submission
- d. Title 1

- Patti Grupka provided detailed information on one-shot federal grant “Allocations,” “Expenses,” and “Remaining” funds
- Of the \$8.3 million in received federal funds, the District has \$1.1 million remaining. At the end of next school year, the funds will go away, and the District will need to continue absorbing added salaries into the General Fund Budget
- Patti Grupka went over the RECOVS grant submission that was put together by Kristin Overholt, Kate Greene, and their team to apply for the funds. The grant submission was lengthy and had a quick turn-around. To commit to the grant application, the District had to commit to matching the funds

3) Discussion of Key 2023-2024 Budget Factors

- a. Health Care
 - b. Transportation
 - c. Safety
 - d. Special Education
 - e. Collective Bargaining
- Patti Grupka discussed a 10-year expenditure history involving Healthcare, Transportation, Special Education, and Utilities
 - At this point in the year, we have not seen meaningful decreases to spending in the identified categories
 - Noted the fact that the District will be negotiating two contracts this year
 - Committee discussed the possibility of adding to our School Resource Officer program. Because the additional expenses were not included in our proposed spending plan, it would involve an unanticipated cost. Given the fact that federal grants are expiring, and the District has not seen a decrease in cost drivers, the Committee recommends revisiting mid-year. To guide SRO staffing levels, Matt Frahm and the District’s two SROs will give a BOE presentation in October focused on current roles/responsibilities as well as potential program enhancements. Additionally, Matt Frahm has been collecting information from similar Erie County schools

4) Review of District Reserves

- Patti Grupka reviewed the unaudited amounts in District reserves as off July 2023 as well as a document outlining how public schools can utilize the funds

5) Preliminary Discussion of Capital Project Financing

- **Patti Grupka went over a schedule prepared by the District's accounting team on potential upcoming capital work. The schedule outlined the work that would be possible without an impact on taxation. By relying only on debt dropping off, the District would be able to do \$13.4 million in work. With a \$3 million capital reserve contribution, the District would be able to do \$20.6 million in work**

6) Future Meeting Dates

- **4:00 p.m. on Wednesday, December 13**